

## Keep up the good work

Match the phrasal verbs to their definitions (a – l) and write the definitions in the spaces provided.

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|---------------------------------------|--|
| a) To accept                          | g) To do or complete something             |
| b) To act as a substitute for someone | h) To end someone's employment             |
| c) To assume control of something     | i) To join together the efforts of a group |
| d) To become exhausted from overwork  | j) To solve                                |
| e) To become less active              | k) To start working hard                   |
| f) To compensate for time lost        | l) To tell someone about an idea           |

- Teaching can be very stressful and many teachers eventually **burn out** \_\_\_\_\_.
- With the amount of work I have sometimes it is hard to **carry out** \_\_\_\_\_ all the tasks efficiently and quickly.
- If I am off sick for more than a few days I often have difficulty **catching up** \_\_\_\_\_ when I get back to work.
- Tom is the one who always **fills in for** \_\_\_\_\_ me when I call in sick.
- We are going to have to really **knuckle down** \_\_\_\_\_ if we want to finish the project before the end of the month.
- The current economic crisis has led many companies to **lay off** \_\_\_\_\_ some of their employees.
- Brian **pulled** a great team **together** \_\_\_\_\_ to come up with a plan.
- I often **run** my ideas **by** \_\_\_\_\_ my colleagues before I present them to my boss for evaluation.
- Workers tend to **slack off** \_\_\_\_\_ on Friday afternoons.
- I think I am ready to **take on** \_\_\_\_\_ new responsibilities at work.
- When my boss is away I tend to **take over** \_\_\_\_\_ the meetings for him.
- They have a lot of problems to **work out** \_\_\_\_\_ with their employees.